

WORKSHOP MEETING –May 6, 2009

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, May 6, 2009 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Ritorto presided and opened the meeting with the pledge to the flag.

ROLL CALL: PRESENT – S. Levenson, G. Ritorto, D. Rose, R. Senock,
EMA Coordinator-Bob Skocich, Engineer-Ray Antonelli, Jr.,
Maint. Department-Brian Giles, Fire Chief Charlovich
ABSENT - R. Pribulsky, K. Roman, A. Sobolosky, Mayor Trombetta

ENGINEER’S REPORT: *Ray Antonelli, Jr.-NIRA Engineers, Inc.*

A discussion was held on the use of Borough money for the replacement of the water line on 13th Street between Miller Street & Roosevelt Avenue or the use of PennVest Funding. Ms. Rose asked what that cost would be. The Engineer said that you will know this on Tuesday. She would like the cost to be rolled into the PennVest loan if there was still money left here.

-A complete copy of the Engineers report will appear at the end of the minutes.

MAINTENANCE DEPARTMENT: *Brian Giles, Supervisor*

Mr. Giles stated that the following items were performed by the Public Works Department:

- Daily routines.
- Flushed hydrants.
- Repaired a broken Fire Hydrant on Miller Street.
- Put away the snow equipment and got out the grass cutting equipment.
- Found a manhole, which could not be located for years, and raised it on Hendrickson Lane. Also, prepared the alley for slagging.
- Cutting grass at the parks.
- Replaced some water meters.
- Replaced some lighting fixtures in the Police Department.
- Painting curbs and cleaning streets along the parade route.

Mr. Levenson asked Mr. Giles if Mr. Sobolosky had said anything to him about putting in the lights at Gratty Park. He said that he had not. Mr. Levenson said that this needs to get done soon because Duquesne Light has been asking if this was completed. He also stated that the electric needs run to the scoreboard at the ballfields.

Ms. Rose asked how many water meters still need to be replaced throughout town. He said that they were around 50% done. Ms. Senock asked how many does the department replace per month. He said that this varies. Meters are replaced in the down time, rainy days, etc. Ms. Rose asked if this switch over needed to be done in a certain amount of time because they have been being replaced since she got on Council. The Engineer stated that there was not a deadline. He said that once they are all replaced the first ones done will need to be replaced again.

FIRE CHIEF'S REPORT: *Robert Charlovich, Chief*

Fire Chief Charlovich did not have a written report. He told the Secretary that he would get her one to keep on file in the Secretary's Office.

He reported that the Department had five calls last month. He said that they were requested by the towns of Monaca and Rochester to bring the lighting equipment to a search and rescue for the man who jumped off the bridge.

Fire Chief Charlovich informed Council that the Department had received a grant for \$5,600.00 for new 2 ½ inch hoses for the trucks. He said that there is also a 5 inch hose on the trucks and that the department bought these so there are all new hoses on the trucks.

He said that the department had sprayed and cleaned out the dugouts at the ballfields.

He gave Ms. Rose two Purchase Orders to sign, one for the inspection of the trucks and the other for purchasing some new hand tools for the trucks. The cost of these would be around \$1,100.00. He wanted to use his budget money for this. Ms. Rose said that she would have to first verify that this amount still remained. She asked the Secretary to run an updated Budget for her and all of Council.

Ms. Senock thanked the department for helping with the clean-up at the ballfields.

EMA COORDINATOR'S REPORT: *Robert Skocich*

Ms. Rose asked the Secretary if she had asked him to attend the webinar regarding the swine flu pandemic. The Secretary said that she had not contacted him yet but that the webinar was tomorrow. Ms. Rose asked him if he would be able to sit in on this at the Secretary's Office. He said that he would be. The Secretary told him that it started at noon. He stated that this pandemic is a stage five right now. If it reaches a stage 6 then all of the EMA's will be activated so this would be a good thing.

AGENDA ITEMS:

-Ms. Rose reviewed the bills. She said that they were okay and could be placed on the Regular Meetings agenda for approval

-The Secretary explained that she had received a call from the PA DCNR Bureau of Forestry about placing a triangular trap up at Gratty Park. This trap was to try and catch the Emerald Ash Borer. She said that it was placed 20 feet up in the tree and has a sticky substance on the outside and a scent is placed on this. The Bureau would come by every two weeks and check the traps and keep a journal. Council okayed this.

-A quote was received from Crown Car Wash for washing of the Police Cars. The price of this remained the same for the 2009 year. Ms. Senock explained that she was approached by a local businessman in town who was interested in doing this service. Council asked her to have him submit a bid for discussion at the Regular Meeting.

-A brief discussion took place on a new computer for the Secretary's Office. The Secretary explained that it is not a good idea to have a laptop as the main computer. Ms. Rose recommended having the Secretary's computer people look at the police computers. Maybe they could all be networked together. She said that the police computers are a mess. Some suggestions were made on other IT people in town. Ms. Rose stated that it would make more sense to stick with one company this being RTTech or at least get a price from them. She asked the Secretary to call them and see if they would come to look at the computers and give a quote.

Mr. Bradley Gilmore, 2nd Avenue, asked where the Police were with the computers for the police cars. Mr. Levenson stated that it was going to cost around \$2,500.00 a piece for what is needed. Mr. Gilmore stated that his company, Centria, was willing to donate two laptops to the department. He said that these were windows ready and only would need the required programs to be downloaded to them. Ms. Rose thanked him and asked him to please email the Secretary the name and address where a thank-you can be sent. He asked if the Secretary would like to take them and give them to the Chief of Police. She said that it would be better if he gave them to him himself.

-A discussion took place on who was attending the upcoming Beaver County Borough's Association Dinner. The Secretary said that they would need to let her know by Friday who would be attending at what they would like to eat, either stuffed pork chop or stuffed chicken breast. Ms. Rose said that she would donate something from the store, or give money towards because she would be leaving on vacation Saturday. President Ritorto also said that he would donate something.

-A discussion took place on preparations for the Memorial Day Parade. Chief Charlovich asked if he was in charge of the line-up again. The Secretary asked if he was last year. He said that he wasn't in charge but he ended up doing this. She said that he could do this again. She will get with him and let him know who all will be in the parade. Ms. Rose asked if the flowers will be planted at the War Memorial. The Secretary said that these have already been set aside at the greenhouse and the Road Crew will pick them up on Tuesday. Mr. Skocich said that he would have his two cars there. A lengthy discussion took place on which tents should be used and when they should set them up. It was agreed that the larger tents should be used and that they could be put up the night ahead if that would make it easier for the Fire Department. Mr. Bradley Gilmore, 2nd Avenue, said that there is a restored Army Truck on 2nd Avenue. He knows who owns it and asked if Council would like him to see if the owner wanted to put it in the parade. Council asked him to do this.

Mr. Levenson stated that he had noticed a big gauge out of the playground surface at Gratty Park. He had notified Mr. Buerkle of this and he said that the surface is still under warranty. The company who installed this will be coming out to fix this area. The Borough needs to make sure that no one walks on this for a day. They will notify us when they are coming.

Mr. Skocich gave a Purchase Order to Ms. Rose to sign for new faucets and a sprayer in the kitchen. The cost of the materials is \$600.00 and the fire department would do the labor. He said that he called three different vendors and this was the lowest price. Ms. Rose said that she has a client who sells faucets for commercial use. She said that she would contact them and see what kind of price they would give her.

Chief Charlovich informed Council that the bid which they submitted to Cranberry Township Volunteer Fire Department for their pumper truck was thrown out since it was not an open bidding time. He said that Cranberry will be putting it out for bid and they will resubmit this bid to them.

A motion was made by Levenson seconded by Senock and carried to adjourn at 7:55 pm.

Respectfully submitted,

Diane McKay
Borough Secretary

DATE _____

PRESIDENT _____