

WORKSHOP MEETING –*March 3, 2010*

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, March 3, 2010 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Levenson presided and opened the meeting with the pledge to the flag.

ROLL CALL: PRESENT – B. Gilmore, K. Helbig, S. Levenson, R. Pribulsky,
R. Senock, A. Sobolosky, P. Then, Mayor Rose,
Fire Chief Charlovich (arrived @ 7:25pm),
EMA Coordinator-Bob Skocich
ABSENT - Maint. Department - Brian Giles

MAINTENANCE DEPARTMENT: *Brian Giles, Supervisor*

Mr. Giles was absent from the meeting. Mr. Sobolosky had nothing to report.

EMA COORDINATOR'S REPORT: *Robert Skocich*

Mr. Skocich had received a quote from HC Global for a base radio for the EMA center at the Municipal Building. The quote price was for \$1,000.00. Mr. Sobolosky asked if this included the antenna. He said that it included everything and the installation. Mr. Sobolosky asked the Secretary to place this item on the Regular Meeting Agenda for a vote.

Mr. Skocich stated that he has not received any recent complaints with regards to the recent big snow falls. He informed Council that he had used his backhoe to help remove some of the residents' snow. He did this with no charge to the Borough. Council thanked him for this. Mr. Gilmore stated that the excess snow removal that was done wasn't done the way that Council directed it. He said that the intersections along 13th and 11th Streets were to be done first. Mr. Sobolosky stated that they wanted to get the school zone and 2nd and 3rd Avenues also and ran out of time. It took longer than was expected and there was not enough money to do it all.

Mr. Skocich wanted to meet with the Fire Department and the Public Works Department and come up with a plan in the event that there is another big snowfall. Mr. Helbig suggested that the road that is being worked on be blocked off the next time. A date to meet was discussed. It was decided to have this meeting after the Workshop Meeting on April 7, 2010. Council asked that the Fire Chief, Police Chief and Public Works Supervisor be informed of this so that they can be present.

AGENDA ITEMS:

-Mr. Gilmore reviewed the bills. He stated that he had talked with Chief Blum regarding the Sprint bill and the Chief had informed him that Sprint is going to be sending an adjusted bill. He asked the Secretary to place the bills on the Regular Meeting's Agenda for approval.

-A discussion was held on purchasing a new copier for the Secretary's office. Mr. Gilmore stated that the Finance/Administration Committee had reviewed the four quotes received last night at their Committee meeting. He said that they had decided that the best option would be to lease the copier from Amcom. They also felt that it would be a good decision to lease the color copier. The cost of this was \$176.91 per month plus \$45.00 average volume cost. This was for maintenance and use on both the new copier and the old copier which was going to be placed in the Police Department.

A motion was made by Pribulsky seconded by Gilmore and carried to enter into a lease contract with Amcom Office Systems for the Xerox Workcenter 7428 color copier for \$176.91 per month plus \$45.00 a month average volume maintenance agreement.

-Mr. Sobolosky told Council that the cabinet for the server is built and that he will be working on Saturday at 9:00 am to install the cables for the new computer system. Mr. Gilmore informed the rest of Council that they have received the okay from the Fire Department to move their wireless router from the office closer to the Banquet Hall so that it can be used to get the Internet during Council Meetings.

Mr. Pribulsky asked the Secretary if she submitted the costs incurred from the recent snowfall to the county. She said that she had. Mayor Rose and Mr. Gilmore asked her to email them what was submitted in.

FIRE CHIEF'S REPORT: *Robert Charlovich, Chief*

Fire Chief Charlovich reported that the department had answered twelve calls for the month of February. He also stated that they had sixty-three hours of in-house training.

He informed Council that Truck 491 is scheduled for routine maintenance and Truck 492 has to get the brakes checked.

AGENDA ITEMS (cont.):

-A discussion was held on submitting a project application to Job Training for Beaver County, Inc. The Secretary explained that the Borough has participated in this program the last few years. She said that they get a group of five or six youths who work on a project for two weeks. President Levenson stated that you do not have to get a group but that you can get a couple of individuals who would work all summer or year round. He said that there are plenty of

miscellaneous Public Works projects that can be done. The Secretary stated that this would be better since having the group has sometimes been somewhat of a problem. Council agreed to try for one or two individuals but asked the Secretary to contact Job Training and see if background checks, etc are done on these individuals first. They also asked her to find out if they could view their applications and/or possibly interview them before they agree to have them work in the Borough.

Mr. Pribulsky asked Mr. Bozza if he could get the prisoners again for the summer. He said that the sidewalk along Route 65 needed to be done again and that he would call and find out when they are available. Council okayed. Mr. Pribulsky also suggested that the Borough could hire a couple of Juniors or Seniors to cut grass, paint, etc. for summer help and pay them minimum wage. Mayor Rose stated that this was a good idea but that it was not in the budget. Free is in the budget.

-President Levenson suggested that Council review the recent correspondence from the Solicitor regarding retention and disposition of authority records and discussion on this will be held at the Regular Meeting on March 17, 2010.

-A meeting regarding the Countywide ACT 167 Stormwater Management Plan is scheduled for Monday, March 22, 2010 at CCBC Library Conference Room 103. The Secretary stated that a representative from NIRA Engineers, Inc. attended the last one for the Borough. She noted that they had also represented two other municipalities and had split the cost of attending the meeting between the three. Council asked her to confirm that they will be representing the other municipalities at this meeting. If they are then have them also represent Conway.

-Potential projects for the 2010 Road Program were discussed. President Levenson stated that since the roads have been covered with snow they haven't been able to look at them. Mr. Sobolosky said that some of the newly paved roads have holes in them. He said that these will need to be saw cut around and patched that way. He also commented about the horrible condition of South Gross Street. He stated that it is in need of a drainage system which could be costly. There is only \$65,000.00 in this year's road budget. Mr. Levenson said that he would get a blank rating sheet ready for each Council member to complete and get back to him as soon as they can get out to look at all of the roads. Once everyone completes this he will average them out and then they can discuss further.

-President Levenson suggested that they would like to create a Conway Borough Action Committee and said that he had provided Council with a copy of the proposed format. He said that the Committee is created by Council but is not a part of Council. It is a way of trying to get more residents involved in working for the Borough. He said that there would be a seven member Executive Committee with them creating subcommittees. He stated that the idea of a community garden could fall under this Action Committee. He said that Council would appoint the first seven members of the Executive Board and then it would be on its own. Mayor Rose suggested that you should have to be a resident for at least one year before you could be on the Executive Committee and that there should be only one immediate family member on it. She also suggested that there be not more than two immediate family members on the subcommittees. It was also suggested that you should be at least 16 years of age or older to be on

the Executive Committee. President Levenson said that he would make these changes and have for vote at the Regular Meeting.

Mr. Giska informed Council that there was a sink hole in Fairman Alley behind Cercone's. He said that it is getting bigger. Mr. Sobolosky said that he and the Public Works Supervisor will take a look at this first thing tomorrow morning.

Mayor Rose informed Council that they each were provided a copy of the Tax Collection Committee By-Laws. This is the Committee that is set up to hire a Countywide Wage Tax Collector. She asked them to review these for comments on at the Regular Meeting.

A motion was made by Sobolosky seconded by Gilmore and carried to go into Executive Session at 8:45 pm for the purpose of discussing a personnel issue.

A motion was made by Sobolosky seconded by Then and carried to resume the Regular Meeting at 9:04 pm.

No action was taken.

A motion was made by Senock seconded by Gilmore and carried to adjourn at 9:05 pm.

Respectfully submitted,

Diane R. McKay
Borough Secretary

DATE _____

PRESIDENT _____