

WORKSHOP MEETING –June 3, 2009

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, June 3, 2009 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Ritorto presided and opened the meeting with the pledge to the flag.

ROLL CALL: PRESENT – S. Levenson, G. Ritorto, K. Roman, D. Rose, R. Senock, A. Sobolosky, Engineer-Ray Antonelli, Jr.
ABSENT - R. Pribulsky, Mayor Trombetta, Fire Chief Charlovich, EMA Coordinator-Bob Skocich, Maint. Dept.-Brian Giles,

ENGINEER’S REPORT: *Ray Antonelli, Jr.-NIRA Engineers, Inc.*

A discussion was held on the 2009 Road Project. Two bids were received, one from Glenn Johnston, Inc. in the amount of \$115,867.00 and one from Russell Standard Corporation in the amount of \$124,805.48. The Engineer explained that the low bidder, Glenn Johnston, Inc., submitted an incorrect bid and would like to withdraw it. He stated that they incorrectly reported a line item for the FB3 material. They have never performed work using this material. Ms. Rose stated that she would not want them to do this job if they never did this type of work before. President Ritorto said to give them back their bid bond and award the job to Russell Standard Corporation who has performed the work in the Borough before. The rest of Council agreed.

A motion was made by Roman and seconded by Sobolosky to allow Glenn Johnston, Inc. out of the 2009 Road Program contract and return the 10% bid bond.

A motion was made by Roman and seconded by Levenson to award the 2009 Road Program to Russell Standard Corporation in the amount of \$124,805.48.

Ms. Rose asked the Secretary what was going on with the water situation. The Secretary said that she had spoken with the Jim Riggio from Beaver Falls Municipal Authority and he said that they were still working on the situation. He said that the odor has somewhat subsided and they have been working with DEP to see what has caused this. Ms. Roman commented that there is always a problem with the water. She asked the Secretary to invite them to an upcoming meeting to discuss this. She said that the Borough is the consumer and we are not happy with the product that we are receiving. Council instructed the Secretary to write them a letter and invite them to a meeting.

Ms. Rose asked the Engineer what was going on with the H2O2 Grant. He said that he and the Secretary had received an email from them which stated that it would be considered at the July meeting.

Ms. Rose stated that the paving of Roosevelt Street needed to be done and that Council should consider doing it this year. Ms. Roman and Mr. Levenson asked where the money for this would come from. She said that she would look at the Budget and search for some funds and asked the rest of Council to do this. Council asked the Engineer to run the numbers on paving of this road. He said that you may get a better unit price by adding another street of milling to the road program. He will run some numbers and have an estimate for them at the next meeting.

Ms. Senock asked Mr. Sobolosky when the lights at the park will be installed. He said that he is putting the lighting up in the pavilion tomorrow but the pole lighting throughout the park will not be done for a couple of weeks.

-A complete copy of the Engineers report will appear at the end of the minutes.

MAINTENANCE DEPARTMENT: *Brian Giles, Supervisor*

Mr. Giles was absent from the meeting. Mr. Sobolosky had nothing to report.

FIRE CHIEF'S REPORT: *Robert Charlovich, Chief*

Fire Chief Charlovich was absent from the meeting.

EMA COORDINATOR'S REPORT: *Robert Skocich*

Mr. Skocich was absent from the meeting.

AGENDA ITEMS:

-Ms. Rose reviewed the bills. She said that they were okay and could be placed on the Regular Meetings agenda for approval

-The Secretary explained that Monaca and Freedom's school picnic is scheduled for Monday, June 8th and both she and the Assistant Borough Secretary would like to go. Council okayed.

A motion was made by Senock seconded by Roman and carried to close the Secretary's Office at Noon on Monday, June 8, 2009 and have the Secretary advertise as such.

-The Secretary did not want Council to forget that a new computer is needed for the Secretary's Office. Ms. Rose stated that much work needed done on the Police Departments computers and asked the Secretary to call the current IT company and see if they would give a quote as to coming into the department and cleaning up the computers and maybe putting the whole building onto one server. She said that she would call them.

-The Secretary explained that filing of the Liquid Fuels Annual Report is going to be required to be done over the internet. She said that there is a DotGrants training program at the Beaver County Community College on Friday, June 6th which she would like to attend. Council approved this.

A motion was made by Rose seconded by Levenson and carried to send the Borough Secretary to a free DotGrants program at the Beaver County Community College on Friday, June 26, 2009 from Noon to 4:00 with her regular wages being paid for time in attendance.

-The Secretary asked Council if the office could enroll in a webinar pertaining to document retention and the Open Records Law. She said that the webinar costs \$35.00 and is to be held on June 17th from 1:00pm – 4:00 pm. Council approved this.

A motion was made by Roman seconded by Sobolosky and carried to have the Secretary enroll the office in the Document Retention webinar scheduled for Wednesday, June 17th from 1:00pm – 4:00pm at a cost of \$35.00.

-The Secretary made Council aware of an upcoming forum on the State Radio System to be held in Cranberry Township. She thought that the EMA Coordinator or someone involved with emergency response should attend. She also stated that there was no cost for attendance. Council agreed that someone should go and asked the Secretary to let the EMA Coordinator know of the date and time and see if he is available to attend.

Ms. Rose asked if something has been done with the Rite-Aid trucks that are destroying the road and curb on the corner of 2nd Avenue & 11th Street. Mr. Sobolosky stated that he and the Maintenance Supervisor are to look at this area and address the problem.

-The Secretary presented Council with an ad regarding use of Fireworks in the Borough. She stated that every summer the office and the police receive numerous phone calls regarding residents who are shooting off fireworks. The ad just reminds residents that the use of these is not permitted. Ms. Roman asked what it would cost to advertise. She said that there is no cost to place this in under Conway news. Ms. Rose said that it would not hurt to put this in as an FYI. She also asked Mr. Levenson to put this reminder on the website.

-A discussion was held on sending a representative to an informational program on countywide tax collector on Tuesday, June 23rd in Coraopolis. There is no cost for this. Ms. Rose asked the Secretary to attend and bring the information back to Council and then they can decide who will be the appointed representative, which must be named by September.

Mr. Calahan, of the Planning & Zoning Commission asked Council if they could advertise for appointment of a Code Enforcement Officer. He said that the Commission would like to be a part of the interview process though. Mr. Sobolosky stated that he thought that they appointed the Planning & Zoning Commission to this position on a temporary basis. Ms. Roman and Ms. Senock thought differently. They said that the commission complained that the former Code Enforcement Officer was not doing his job. Mr. Calahan said that if this was the case then they would continue doing it.

A discussion took place about applying for a grant for a new Municipal Building. It was brought to their attention that there is money for new Fire and Police Facilities. Council agreed that they did not need a new Fire Department but thought that offices could be incorporated into a new Police Facility. President Ritorto stated that the Borough should buy some property along N. 2nd Avenue. Council said that this is not a good place for a Municipal Building. He said that this would be a good place for a Maintenance Facility. He also said that he would call Representative Altmire's office regarding obtaining one of these grants.

A motion was made by Senock seconded by Levenson and carried to adjourn at 8:15 pm.

Respectfully submitted,

Diane McKay
Borough Secretary

DATE _____

PRESIDENT _____