

WORKSHOP MEETING –February 4, 2009

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, February 4, 2009 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Ritorto presided and opened the meeting with the pledge to the flag.

ROLL CALL: PRESENT – S. Levenson, G. Ritorto, K. Roman, R. Senock,
Fire Chief Charlovich, Engineer-Ray Antonelli, Jr.,
EMA Coordinator-Bob Skocich
ABSENT - R. Pribulsky, D. Rose, A. Sobolosky, Mayor Trombetto,
Maint. Department-Brian Giles

ENGINEER'S REPORT: *Ray Antonelli, Jr.-NIRA Engineers, Inc.*

The Engineer explained to Council that there was a savings of around \$129,000.00 in the Water System Improvement Project. He said that he hated to see this money not be used since it was already approved through PennVest. He said that there were several valves which could be installed or replaced throughout town. He stated that he would sit with Sheryl and Brian and see what needs done.

The Engineer said that he received an email from Mr. Levenson regarding a PA H2O Grant. He said that he read the grant and he felt that it would be worth a shot for the Borough to apply for this. He said, as had Mr. Levenson at the previous meeting, that the Borough could be reimbursed for up to 50% of the cost of the Water Project. The Engineer stated that the Borough meets all of the requirements and thus would be eligible. He said that this needs submitted by February 13, 2009. The Borough could be eligible for a grant in the amount of \$1,167,868.00 plus permit fees and inspection costs. Council agreed that this would be worth a shot at. The Engineer explained that he would need them to pass a Resolution tonight.

A motion was made by Roman seconded by Senock and carried to approve Resolution #020409-1 requesting a grant of \$1,786,335 from the Commonwealth Financing Authority to be used for the Conway Borough Water System Improvement Project and designates Council members, Debbie Rose and Scott Levenson, as the officials to execute all documents and agreements between the Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

The Engineer again gave Council the cost estimates for preparing the following: Sewage Plant Contingency Plan, \$6,000.00, Water System O & M Plan, \$8,000.00, and water System ERP, \$8,000.00. Council did not move on any at this time. The Engineer also reminded them to choose the roads that they would like in the 2009 Road Program. Council said that they would have this ready for the next meeting. Hopefully the weather will break a little so that they can drive around and rate the streets.

Mr. Levenson asked the Engineer if the excess PennVest money could be used for the upcoming CDBG project, Phase I on Roosevelt Street. The Engineer thought that this may not be a possibility since the project has already been approved and has grant funds being used but said that he could ask PennVest this. President Ritorto commented that maybe the excess money could be used for Phase II of the Roosevelt project and then another street could be used to apply for the CDBG program. Council liked this idea and asked the Engineer to look into including the second phase of Roosevelt Street in the PennVest Loan. The Engineer gave some suggestions for the CDBG project. Water Line Replacements on the following: Porter Street from Center to and including Grandview, 7th from Center to Conway line, and Hendrickson from Center to the tank. He said that there would have to be income surveys done on these streets to see if they even qualify. The Secretary said that the Grant application is due February 20, 2009. She said that she would notify Sheryl and see if she could do these early next week. Ms. Roman said that she could help with these if she was needed.

Mr. Sobolosky asked how the impellers at the pump house have been working. The Engineer said that they have been working wonderfully.

-A complete copy of the Engineer's Report appears at the end of the minutes.

MAINTENANCE DEPARTMENT: *Brian Giles, Supervisor*

Mr. Giles was absent from the meeting.

FIRE CHIEF'S REPORT: *Robert Charlovich, Chief*

Fire Chief Charlovich read the Fire Call record for the month of January 2009. The report is on file in the Secretary's Office

EMA COORDINATOR'S REPORT: *Robert Skocich*

Mr. Skocich informed Council that he is still updating the Emergency Manual for the Borough and should have this complete for the May Workshop Meeting.

He would like to hold a mock drill sometime in the summer. Council agreed that this would be a good idea.

With the recent loss of electricity emergency in Kentucky, he advised residents to get back up generators. He also thought that it would be a good idea to get a generator which would provide electricity to the entire Fire Department. The cost of this would be \$22,000.00. With this emergency he feels there is a need to update the list of needy Conway residents, those which would need assistance in a state of emergency. He stated that the County only had three houses listed. He thought that he would go door to door and do a survey or possibly a mailing. The Secretary asked why he did not get this information from the County EMA Department. She stated that she receives a letter from the county every year which asks if there is anyone which requires assistance in the event of an emergency in the household. All the residents present and Council all said that they did not ever receive this letter. The Secretary will call the County and find out why this is.

Mr. Skocich said that he would like to get portable radios and a base radio for the command center located at the Municipal Building. Mr. Sobolosky told him that he could only find one phone for him to use at the center. President Ritorto asked what kind of phones he needed. Mr. Skocich said that he would like ones which have four lines on them. President Ritorto said that he may be able to get some and said that he would check into this. Mr. Levenson said that he could check at his work but thought they did not have this kind anymore.

AGENDA ITEMS:

-Ms. Roman reviewed the bills. She stated that they were fine and could be placed on the Regular Meetings Agenda for approval.

-A discussion was held on a letter received from the Freedom Area High School Drama Club. Council agreed to advertise in the upcoming plays program. They asked the Secretary to keep the ad the same as last year but add the website address on this.

A motion was made by Senock seconded by Roman and carried to place an advertisement in the FASD Drama Club play program at a cost not to exceed \$50.00.

Mr. Sobolosky informed Council that he would be holding interviews with three perspective employees on Friday, February 6th for the position of part-time laborer. He invited Ms. Senock and President Ritorto to join him. Ms. Senock asked what time. Mr. Sobolosky stated that he was not sure of the time because they were set up by Mr. Giles the Public Works Supervisor. Ms. Senock asked Ms. Roman to attend in her place if she could not attend. Ms. Roman asked the Secretary to notify her of the time of these interviews. President Ritorto stated that he would not be able to make them. The Secretary stated that she did not have the application of the third person. Mr. Sobolosky said that he did and that he would bring it down to the office tomorrow.

Mr. Levenson informed the rest of Council that the Greenhouse Gas Inventory Meeting which was scheduled for Monday, February 16th in Monaca is cancelled. He said that another time was not scheduled yet but that he would let Council know when it is rescheduled.

Ms. Roman noted that the Borough received the 4th Quarter Franchise Fee from Comcast. She asked if there was one with Verizon. Mr. Levenson said that this has not been determined if it could be done yet. These are through the airway. So at this time you can not go after them.

Mr. Sobolosky asked the Secretary what was going on with the Billboards. She said that the bill for the billboards had been sent out. She stated that all of the Billboards in town are owned by one company. She has not heard anything from this company yet.

Ms. Roman asked the Secretary if the new car was in. The Secretary stated that she believed it was but would call Day Chevrolet and confirm this and have the Chief schedule a time with them when he could pick it up. She also asked the Secretary if she sent the letter to New Sewickley regarding setting up a meeting to discuss the possibility of joining police forces. The Secretary stated that she had not but that she would make sure that it gets out by the end of the week.

Mr. Sobolosky asked what was going to be done with the old police car. President Ritorto stated that it should be sold. The Secretary said that she would put this on the agenda for the Regular Meeting.

Ms. Roman asked Mr. Sobolosky if there will be laptops in the police cars. He said that the new car will come with a computer console in it but that this would have to put in the old car in order to hold the computer.

A motion was made by Roman seconded by Levenson and carried to adjourn at 8:15 pm.

Respectfully submitted,

Diane McKay
Borough Secretary

DATE _____

PRESIDENT _____