

WORKSHOP MEETING –*March 3, 2010*

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, April 7, 2010 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Levenson presided and opened the meeting with the pledge to the flag.

ROLL CALL: PRESENT – B. Gilmore, K. Helbig, S. Levenson, R. Senock, A. Sobolosky, P. Then, Mayor Rose,

Fire Chief Charlovich , EMA Coordinator-Bob Skocich

ABSENT - R.Pribulsky, Maint. Department - Brian Giles

MAINTENANCE DEPARTMENT: *Brian Giles, Supervisor*

Mr. Giles was absent from the meeting. Mr. Sobolosky stated that he really had nothing to report but informed Council that the department had removed some trees from the Borough property behind Mrs. Haymond's house. President Levenson said that he had received an email from her thanking the Public Works Department for their speedy response to the problem.

FIRE CHIEF'S REPORT: *Robert Charlovich, Chief*

Fire Chief Charlovich read his report for the month of March 2010. A copy of the report is on file in the Secretary's office.

EMA COORDINATOR'S REPORT: *Robert Skocich*

Mr. Skocich stated that he had attended the Emergency Management quarterly meeting in the new EMA building last month. At this meeting he received an updated list of special needs residents in the Borough. The list went from three to twenty-five. He said that there was a segment on learning how to read weather at this quarterly meeting. He said that this was very interesting. He also reported that the Red Cross did a segment on warming shelters. He said that there are only two shelters in Beaver County. One in Hopewell and the other in Midland. To be classified as a shelter you must have a generator to supply the building in the event of the power outage. Mr. Gilmore stated that at the last COG meeting one of the municipalities, he believed it to be Patterson Township, had two 15KVA generators for sale for \$2,000.00 a piece. Mr. Sobolosky said that this was very cheap for a generator like that. They usually run \$12,000-\$15,000. Mr. Gilmore said that he had emailed them last week regarding the generator and had not received any response back yet. He wanted to see what it looked like and get some more information on it to present Council with. Council asked the Secretary to contact Patterson Township regarding this generator.

AGENDA ITEMS:

-Mr. Gilmore reviewed the bills. He informed the Secretary that he had talked with Mr. Sobolosky and that the extra cable was returned to Economy Electric and they should be sending a revised bill. The Secretary stated that this was the revised bill. The credit is attached to the back of the bill and that she had changed the amount on the bill to reflect the credit. Mr. Gilmore thanked her. He also questioned a bill from Morrow Ford for repairs to the truck. Mr. Sobolosky said that the ABS line was damaged and needed repaired. He said that he thought it was caused from the accident that occurred in January. The Secretary said that this was not included in the amount sent to the insurance company. Mr. Sobolosky said that they did not know that it was damaged at that time. Mr. Gilmore asked her to contact the insurance company and see if this could be included in the claim.

-Brandon Galderisi gave the update on the status of the new server and computers. He said that the only thing left to do is order Microsoft Office 2007 and get it installed on all of the computers. Once this is done everything will be ready to be switched over. He said that they had called several different companies to get their price for the software. The cheapest that he found was through PC Mall Gov. The cost was \$260.00 per computer upgrade and seven would need to be purchased.

A motion was made by Gilmore seconded by Then and carried to purchase the Microsoft Office 2007 software from PC Mall Gov at a cost of \$260.00 per upgrade for seven computers at a cost not to exceed \$1,820.00.

Mr. Ron Bozza asked the status of the second surveillance camera for the police car. President Levenson stated that the camera in the one police cruiser is installed and is operational. The only thing that is not working is the automatic download to the server. Mayor Rose stated that the full-time police officers are using the flash drives and that she is training the part-time officers as they are scheduled. President Levenson asked her to have the on duty officer bring the cruiser up to the next meeting so that everyone can view it.

Mr. Gilmore said that the wireless network here at the fire hall is up and running. Mr. Galderisi said that he had it up but now got kicked out. They will get the bugs out of it so that anyone using a laptop can log on at the same time.

-A discussion was held on submitting a project application to Job Training for Beaver County, Inc. The Secretary informed Council that she had called Job Training to find out the information that Council wanted. She said that they do not do background checks nor do they interview them. Council could do this on their own if they would like before they took on any individual. President Levenson suggested asking for two individuals to work with the Public Works Department. Council agreed. They asked the Secretary to submit for this.

The Secretary informed Council that she had met with a juvenile detention officer last week. He wanted to bring some juveniles into town to do community service. The officer said that he would be there with them at all times and that he would like to do this on Thursdays from 4-7 pm. The Secretary said that she had ran this past the Public Works Department since they would have to have the work and equipment ready for them on this day. They said that it would be okay. Council agreed and okayed this.

President Levenson asked the Secretary about the Inmate Program. She said that she was informed that this may not take place this year because there was a shortage of inmates who could be released to do work. She said that she would follow up with this and ask the county to inform the Borough if this program does take place.

-A lengthy discussion took place on potential projects for the 2010 Road Program. Council agreed on considering the following roads and asked the Secretary to forward this to the Engineer so that he can prepare cost estimates for each road.

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| 1. | Roosevelt Street | 13th Street - tank |
| 2. | 9th Street | 2nd Avenue - 4th Avenue |
| 3. | 1st Alley | 12th Street - 14th Street |
| 4. | Dewey Street | 13th Street -Dead End |

-A discussion was held on appointment to the Executive Board of the Conway Borough Action Committee. President Levenson stated that they had received eight letters of interest in the office and that he had received one this evening from Mr. Shawn Hastwell. After reviewing them he said that one of those residents interested has not lived in the Borough for a year so they were not eligible to be on the Board. Council then decided on the seven that they would like to appoint to the Board. President Levenson asked the Secretary to send letters to all informing them of this appointment as well as to the two who were not appointed to the Executive Board informing of this but also asking them to be a part of the General Membership.

A motion was made by Gilmore seconded by Helbig and carried to appoint the following residents to the Executive Board of the Conway Borough Action Committee: Sam Fuller, 720 N. Gross Street, Wilbert Falk, 1228 4th Avenue, Sandy Brandenburg, 1333 3rd Avenue, Dorothy Work, 1408 Dupont Street, Judy Blinn, 931 4th Avenue Rear, Janet Rizzo, 1109 Sampson Street and Shawn Hastwell, 1104 Porter Street.

-President Levenson stated that they had received two letters of interest for the Assistant Zoning Officer Position. Mr. Ryan Albert and Mr. Robert Pribulsky Jr. Ms. Senock stated that she did not think it was necessary to have an assistant since all the Planning & Zoning Commission was working at this. President Levenson said that it was not necessary to have one but asked the rest of Council if they wanted to have one. He stated that neither of the applicants wanted to be paid for this. He asked the Planning & Zoning Commission their opinion. Mr. Helbig stated that he needed help in his section of town. Mr. Calahan said that he thought it was a good idea to have one. He said that the commission could interview the two applicants and give their recommendation to Council. Mayor Rose suggested that maybe the position should be advertised or maybe the Borough should go back to having one officer. She asked if all the members were consistent with each other in how they handle their zones. President Levenson said that they were and stated that he did not want to change how the Borough does this. He asked the Secretary to place this in the paper for any interested residents. The Planning & Zoning Commission will interview those interested parties at their meeting on the fourth Tuesday of this month. Then they will give their recommendation to Council.

-Mr. Gilmore stated that he had sat in on a webinar from SwiftReach explaining their system and the cost to have this. He said that it was going to cost \$400.00 per year plus .10 cents per connected call if the system was used. Council did not know if they wanted to incur this cost if it was not really necessary. President Levenson said that he had briefly read the DEP Public Notification requirements and it said that notification can be done by hand delivery. He asked that this be tabled to discuss at the next meeting with the Engineer.

-A curb cut request was received from Shawn Roman of 500 11th Street. Mr. Sobolosky said that he was requesting the curb cut on 5th Avenue. He did not see a problem with it.

A motion was made by Sobolosky seconded by Senock and carried to approve the curb cut request of Shawn Roman, 500 11th Street, with cut being made on 5th Avenue as per his drawing.

-Discussion was held on the applications received for a part-time laborer. Mr. Sobolosky suggested having a Public Works Committee Meeting to discuss the applications. The Committee Meeting was set for Wednesday, April 14, 2010 at 7:00 pm at the Fire Department Banquet Hall as advertised.

-A scope of work meeting is set for tomorrow relative to the road at the Northern Lights. This meeting is being held at the PennDot District Office. Economy Borough notified us of the meeting. Mr. Sobolosky said that he would be able to attend since he will be down that way tomorrow. The meeting will be discussing the traffic studies which will be taking place.

-The Secretary informed Council that the Beaver County Borough's Association Spring Dinner meeting is being held on May 6th in Monaca. She said that she needs to know who will be attending. She asked that they all know for the next meeting. Response is due at the end of the month.

-Mayor Rose asked the Secretary to send letters out with regards to the Memorial Day Parade. She said that the parade is set for Monday, May 31st at 11:00 am.

A motion was made by Sobolosky seconded by Senock and carried to go into Executive Session at 8:38 pm for the purpose of discussing a personnel issue.

A motion was made by Sobolosky seconded by Gilmore and carried to resume the Regular Meeting at 9:25 pm.

No action was taken.

A motion was made by Sobolosky seconded by Helbig and carried to adjourn at 9:26 pm.

Respectfully submitted,

Diane R. McKay
Borough Secretary

DATE _____

PRESIDENT _____